**JOB POSTING**

January 5, 2023

Civil Service Title: Recreation Supervisor

Competitive Appointment (Provisional)

Job Location: Parks and Recreation, 1 Shove Park Drive, Camillus

Salary: $48,000 - $50,000

Hours of Work: 40-hour work week, Monday-Friday, Occasional Weeknights/Weekends

This is an important professional position involving planning, organizing and implementing recreational activities. The Recreation Supervisor must communicate effectively (in written and oral form) and establish good working relationships with groups and individuals. Must have the ability to perform with wide latitude for independent action and may supervise subordinate personnel. Required to schedule events, make facility reservations for facilities, assign personnel and arrange for equipment/supplies.

Minimum Qualifications

1. Graduation from a regionally accredited college or university or one accredited by the NYS Board of Regents to grant degrees with a Bachelor’s Degree or higher with a minimum of fifteen semester credit hours in recreation courses; or,
2. Graduation from a regionally accredited college or university or one accredited by the NYS Board of Regents to grant degrees with a Bachelor’s Degree or higher and one year of full-time work experience, or its part-time equivalent, in the conduct of recreation activities involving personal responsibility for the initiation but not necessarily the planning, design or development of the day-to-day recreation activities at a site such as a park, playground or an after school program; or,
3. Four years of full-time work experience, or its part time equivalent, in the conduct of recreation activities, at least two years of which must have been work experience involving personal responsibility for the initiation but not necessarily the planning, design or development of day-to-day recreation activities at a site such as a park, playground or an after-school program; or,
4. An Equivalent combination of training and experience as defined by the limits of (a), (b) and (c) above.

NOTE:

If qualifying under (c), successful completion of college level recreation courses may be substituted for work experience at the rate of fifteen semester credit hours equivalent to one year of work experience up to the maximum of two years of non-specialized recreation experience.

Special Requirement:

As there is not a current Civil Service list, the successful candidate will need to take the exam when it is offered and be reachable in order to secure a permanent appointment.

For consideration, please submit a letter of interest and resume to: Camillus Parks and Recreation, C/O Mr. Eric Bacon, Director, 4600 West Genesee Street, Syracuse, NY 13219 or by email at [ebacon@townofcamillus.com](mailto:ebacon@townofcamillus.com) no later than January 20, 2023.